

25/18 **Apologies for absence** – accepted from Clare Cuckson

26/18 **Election of Officers**

- Chair, Ron Gore proposed by David Forrest, seconded by Sue Farrow, unanimously agreed
- Vice Chair, Clare Cuckson proposed by Ron Gore, seconded by David Forrest, unanimously agreed

27/18 **Minutes of meeting held on 8th March 2018** – a revised version had been circulated on which numbering had been changed to comply with national standard and “date of next meeting” had been changed due to village hall availability. The revised version was unanimously agreed.

28/18 **Co-option of new member** – there being only one candidate Claire Hunt was unanimously accepted. Due to a recent operation Claire was unable to attend the meeting but RG would inform her of the result and GP would contact her regarding the necessary paperwork and WLDC regarding the appointment.

Action RG / GP

29/18 **Clerk’s Report** (attached) – a written report had been circulated to update members on progress of agenda items from last meeting and correspondence received since last meeting. There were just two items promoting discussion;

- **Cottage review** – councillors had requested that a formalised annual review of the cottage was programmed rather than the ad hoc arrangement of landlord checks that had taken place recently. The clerk suggested that a review in September/October would be useful so that any major expenditure could be incorporated into the budget for the next financial year. The budget needed to be approved at the November meeting when considering the level of precept for the next year. The clerk offered to draft out a calendar of events for consideration at the next meeting.

Action GP

- **Register of Interest** – WLDC had requested that these be checked to ensure that they were up to date, members checked their relevant forms and the clerk would confirm accuracy to WLDC.

Action GP

30/18 **Matters outstanding**

- a) **Cottage** – a report on the inspection for dry rot was circulated, none had been found but there was “limited wet rot decay and infestation by wood-boring insects” and the report contained a provisional estimate for treatment and repair. There was some concern about the vague nature of the estimate and the clerk was asked to request a more detailed report and quotation.

Action GP

- b) **Pig sty** – RG to consult Richard Carter regarding demolition and removal of rubble. Quotes for a replacement shed were tabled but it was decided that, since the current structure was unusable, the council was not under any obligation to provide a replacement.

Action RG

- c) **Phone box** – Chris Petty had contacted the clerk with an offer to lead a team of volunteers to renovate this. The clerk had also had representation from three parishioners who would be unable to attend the annual parish meeting who wanted to see the box re-located.

31/18 **Financial Report** – balance sheet for 2017/18 had been circulated along with updated budget. Books were currently with internal auditor who's report had to be with the external auditors by 11th June

Action GP

32/18 **Exercise of Public Rights** – Clare Cuckson had agreed to have the accounts and make them available during the time that the clerk was not available.

33/18 **GDPR** – the council agreed to comply with the new regulations and the clerk would put the appropriate paperwork together.

Action GP

34/18 **Insurance** – it was agreed to accept the five year Long Term Undertaking which would secure a 10% discount. The clerk would update the policy to take account of structures such as the phone box and bus shelters as discussed at earlier meetings.

Action GP

35/18 **Community Fund** – Sue Farrow informed the group that it was “early days” and that she would have more information for future meetings. Upton Parish Council had offered the opportunity for Kexby to share their newsletter as a means of publicising the fund. It was agreed that this was a good idea and the clerk would liaise with Upton clerk to arrange this.

Action GP

36/18 **SID** – volunteers would be sought at the annual parish meeting for the movement of the device

37/18 **Next meeting** – confirmed as Thursday 19th July at 7:30 in the village hall

The Chairman closed the meeting at 7:25pm.